



Position: Facility Crew Member

Reporting Relationship: Facility Supervisor

Status: Part time, Non-Exempt

Overview

The Facility Crew Member position is a combination of maintenance, sanitation, and customer service at the Everpark Garage. The Crew Member interacts with the public and monthly parking customers. A friendly and professional demeanor with the ability to problem-solve is required.

Primary Responsibilities

- Interact professionally with the public and garage customers to deliver customer service and support
- Monitor automated parking machinery to ensure continuous functionality. Troubleshoot machine failures as needed and report all issues to the Facility Supervisor or Field Operations Manager.
- Patrol parking facilities to check for areas of spills, litter, vandalism, etc., and report security problems, damage, or any other issues
- Perform facility sanitation duties including cleaning biohazard and non-biohazard related issues (e.g., needles, drug use related items, human waste)
- Ensure facility is presentable to customers and the public, including graffiti removal, sweeping, dusting, scrubbing, trash removal, and general facility clean-up
- Perform periodic facility maintenance needs, such as painting, and scraping paint
- Accurately fill out facility task performance reports: facility inspection logs and facility task logs
- Perform parking audits: counting number of unoccupied parking stalls
- Secure the parking garage, lots, and equipment at the end of the day
- Perform other related duties as assigned by supervisor

Preferred Experience

- customer service experience with in-person customer interaction
- janitorial or sanitation experience
- experience with power tools and equipment, such as pressure washer, blowers, etc

Preferred Qualification

- High school diploma or GED when possible
- Communicates effectively in English
- Lift and/or carry up to 50 pounds as needed
- 21 years of age or older at time of hire
- Proven ability to work independently with little to no oversight

Physical demands and Work Environment

While performing the duties of this job, the employee regularly:

- Climbs, kneels, stands, walks, uses hands to handle or feel, speaks, and listens.
- Exposed to outside weather conditions including freezing temperatures, snow, and heat.

Uniforms and personal protective gear are provided.