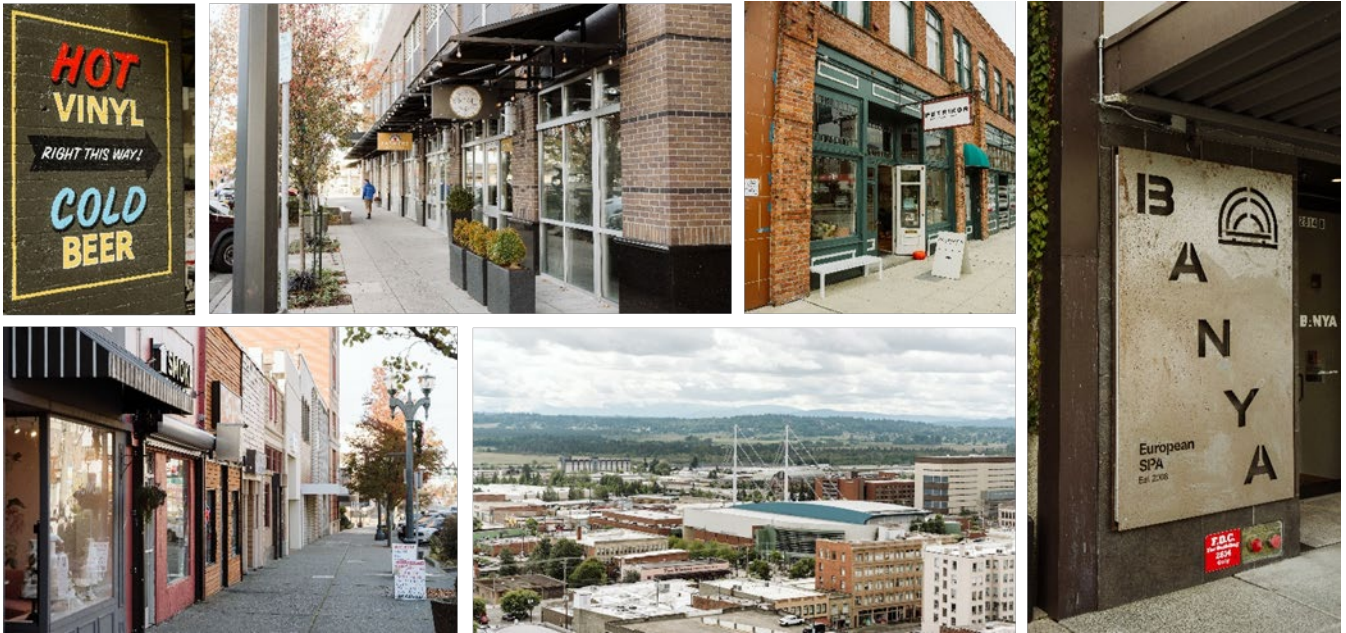




Downtown Everett Storefront Enhancement Grant

Deadline to Apply: March 20, 2025



Improving Downtown Everett's visibility, attractiveness, safety, and shopability through financial support to business and property owners who embark on projects to improve the appearance of their storefronts

Funding for the Storefront Enhancement Grant is made possible by the Downtown Everett Association and economic recovery funds allocated by City of Everett Councilmember Judy Tuohy.



Downtown Everett Storefront Enhancement Grant

The Downtown Everett Storefront Improvement Grant Program is designed to improve the district's visibility, attractiveness, safety, and shopability by providing financial support to business and property owners who embark on projects to improve the appearance of their building facades and storefronts.

A total of \$45,000 is available to be awarded on a competitive basis. The program is a 50/50 matching grant with a maximum amount of \$5,000 awarded to each approved applicant. (For example, a project with approved costs totaling \$3,000 will be reimbursed \$1,500.)

The deadline to apply is March 20, 2025.

Who Qualifies:

- Commercial property owners/tenants within the Downtown Improvement District (DID) boundaries
- The business must be on the ground floor, fronting a public sidewalk.
- The applicant must be current with property taxes, assessments, city license fees, and permit fees.

Use of Funds:

Funds may be used to reimburse costs of materials, labor, and design/consulting/permit fees for the following types of projects:

- Exterior/interior painting
- Lighting improvements, architectural lighting
- Exterior signage
- Awnings
- Outdoor seating
- Entryway improvements, including flooring
- Door/Window repair or replacement
- Repair of historical architectural features
- Planters/Curb appeal enhancements
- New window display fixtures or window graphic

Other types of improvements may qualify on a case-by-case basis. Priority will be given to projects that best address the goals of the program. If you have a project that is not listed, please contact Scott Hulme at scott@downtowneverettwa.org. *Routine or deferred maintenance is NOT eligible for funding.*

Terms:

- Projects can receive the grant maximum of \$5,000 but, also, may receive less depending on the actual request, proposed scope of improvements, discretion of the selection committee based on set criteria, or availability of funds.
- All projects must adhere to applicable zoning and building codes; some projects may require City of Everett permits.
- If the applicant is a tenant, they must have written approval from the property owner supporting the improvements to be made.
- The project must not have been started prior to February 12, 2025.
- The deadline to complete the project and submit receipts is September 30, 2025.

How to Apply:

Applications can be submitted via email to grants@downtowneverettwa.org or delivered to the Downtown Everett Association office at 1511 26th St, Everett WA 98201.

For more details and answers to frequently asked questions, go to www.dteverett.org/grant



Downtown Everett Storefront Improvement Grant Application

Deadline to Apply: March 20, 2025

Applicant Status: Property Owner Business Owner/Tenant

Building Address: _____

Business Name: _____

Applicant Name: _____

Email: _____ **Phone Number:** _____

Mailing Address (if different): _____

Briefly describe your proposed improvements and how your project will improve the district's attractiveness, safety, and/or shopability:

Total Projected Costs: \$ _____

Total Funds Requested: \$ _____ (not to exceed 50% of total project costs, maximum \$5,000)

Does your project require a City of Everett Permit? Yes No

Have you notified your property owner/manager of this project? Yes No

Signature: _____

Applicant

_____ Date

Return Application To:

Downtown Everett Association, 1511 26th St, Everett WA 98201

Email: grants@downtowneverettwa.org

Questions?

Contact Scott Hulme at (425) 258-0700 x 104 or scott@downtowneverettwa.org



Downtown Everett Storefront Improvement Grant Scope of Work

Project Title & Description of Improvement	Estimated Cost
Project 1:	
Project 2:	
Project 3:	
Project 4:	
Total Projected Cost:	\$

Total Funds Requested: \$_____

Please Note: Total funds requested cannot exceed 50% of total project costs; the maximum request is \$5,000. The amount awarded could be less depending on overall fund availability.

Optional Materials:

- A photo of the current building or business storefront.
- Renderings or sketches of proposed work.

Project Examples

Project Title & Description of Improvement	Estimated Cost
Project 1: Paint Exterior Paint front of building; cost includes materials and labor	\$1,000
Project 2: New Exterior Lighting Contractor to add new light fixtures to entrance area; includes materials, labor, upgraded electrical conduit, and city permit	\$3,500
Project 3: Upgrade Awning Contractor to replace fabric on existing awning; includes artist design fees, materials, equipment rental, and labor	\$2,500
Total Projected Cost:	\$7,000



Downtown Everett Storefront Improvement Grant Property Owner Authorization Form

To be completed if applicant is not the property owner.

By signing below, I verify that I have reviewed the proposed project/activities and authorize the individual identified as the applicant to act as my authorized agent with regard to the project/activities described. I further affirm that I am the owner of the property located at:

Property Address: _____, Everett WA 98201

Property Owner Name (print): _____

Mailing Address: _____

Email Address: _____ Phone Number: _____

Signature: _____

Property Owner

Date